

## Guidelines for M.Tech Admission 2020-21

**Candidates can take admission in the allotted institution or in any of the facilitation centers given in section F.**

At the time of admission, the candidate should submit all the necessary certificates, in original, at the allotted institution or in any of the facilitation centers. **Each College will publish its admission schedule in their website. Candidates should visit the website of the institution concerned.** Student should present a valid identity proof (Aadhar card, voter id, or similar document), in original, at the time of admission.

In case the candidate is unable to attend the admission process, he/she can authorize a person. This person shall produce the authorization letter (format in Annexure I) signed by the student with the photos of both the student and the authorized person. The authorized person shall have the original of an identity proof with him/her.

The College will issue admission memo after verifying the documents.

### **A. Certificates to be uploaded by candidates on or before 12/11/2020 at the admission portal [www.admissions.dtekerala.gov.in](http://www.admissions.dtekerala.gov.in)**

1. Degree certificate/provisional Degree certificate (If any) as a single pdf file
2. Mark lists of qualifying all examination as a single pdf file
3. Passport size photograph (max. 300kB)
4. GATE score card if applicable
5. Valid Community and Income certificate /Non creamy layer certificate for SEBC/SC/ST
6. Nativity certificate for non-Keralite
7. Physical fitness certificate
8. Physical disability certificate from medical board for reservation under PD category
9. Sponsored certificate and relieving order from the respective organization for sponsored candidates
10. Valid EWS certificate as per G.O (Ms) No.128/2020/HEdn Dated 20.03.2020
11. TC and conduct certificate

12. AICTE/ UGC approval certificate in case the bachelors degree is from other State.

13. Equivalency certificate from APJ Abdul Kalam Technological University in case the bachelors degree is from any country outside India.

**B. Certificates to be produced at the time of admission either at the College or any facilitation center**

1. All the certificates mentioned in section A, in original

**C. Certificates to be submitted at the time of admission either at the College or any facilitation center**

1. Two copies of all the above-mentioned certificates attested by a Gazetted officer
2. TC and conduct certificate in original

**D. Instruction to the Head of Institutions**

1. All the admission process is to be done through M Tech admission portal of DTE : **[www.admissions.dtekerala.gov.in](http://www.admissions.dtekerala.gov.in)**
2. The data, admit card, and all relevant certificates required for admission will be made available on this portal while a student is admitted to the College
3. The College authorities need to enter the application number to view the above data.
4. A checklist will be shown along with the data
5. The verifying officer in College must verify all the original certificates and compare it with the soft copies available in the portal. Once verified, the verifying officer should click the 'OK' button in the portal and the original certificates are to be returned to the candidates
6. After verification of all the documents, the institution head should approve by clicking the 'Approve' button during the admission process.
7. The head of the institution is instructed **not to collect** any fees along with the admission process. Any additional fees can be collected at the time of commencement of the classes or after the final spot admission.
8. If any of the candidates want to apply for hostel facilities, such fees can be collected from the candidate.

9. TC and conduct certificate collected from the candidate who have been admitted in the same institution admission can be maintained by the institution. TC and conduct certificate of candidates for other institutions of this admission must be sent to the office of the Directorate of Technical Education in a separate sealed cover with the indication of application numbers on its top.
10. After the admission process, a check list will be generated from the admission portal that includes three sets, first for the candidate, second for the institution, and third for the candidates taking admission to other institutions.
11. All the check lists must be duly signed by the candidate and the verifying officer.
12. The third check list must be sent along with the TC and conduct certificate to the office of the Directorate of Technical Education if the admission is taken by candidates for other institutions.
13. Admission letter generated from the portal, duly signed by the Principal should be handed over to the student.

#### **E. Revised Time Schedule**

<b>REVISED SCHEDULE</b>	
Second allotment	09.11.2020
Date of remittance of fee	Up to 12.11.2020
Date of Joining	16.11.2020 and 17.11.2020
Date of receipt of non-joining report at DTE	18.11.2020
Commencement of Classes	18.11.2020
Date of Spot Admission	23.11.2020

#### **E. Facilitation Centers**

<b>FACILITATION CENTERS</b>	
<b>District</b>	<b>Facilitation Centers</b>
Thiruvananthapuram	1. College of Engineering Trivandrum 2. Govt. Engineering College Barton Hill 3. Sree Chitra Tirunal College of Engineering, Pappanamcode

	4. LBS Institute of Technology for Women, Poojappura
Kollam	1. TKM College of Engineering, Kollam 2. College of Engineering, Perumon, Kollam 3. College of Engineering, Karunagappally, Kollam
Allapuzha	1. College of Engineering & Management, Punnapra 2. College of Engineering, Cherthala 3. College of Engineering, Chengannur
Pathanamthitta	1. College of Engineering, Kallooppara, Pathanamthitta
Kottayam	1. RIT Kottayam 2. College of Engineering, Kidangoor
Idukki	1. GEC Painavu 2. College of Engineering, Munnar
Ernakulam	1. M A college, Kothamangalam 2. Model Engineering College, Thrikkakara, Ernakulam
Trissur	1. GEC Trissur
Palakkad	1. GEC Sreekrishnapuram 2. NSS College of Engineering, Palakkad
Kozhikode	1. GEC Kozhikode
Malappuram	1. MES College of Engineering, Kuttipuram
Wayanad	1. GEC Wayanad
Kannur	1. GCE Kannur 2. College of Engineering, Thalassery
Kasargod	1. LBS College of Engineering, Muliya, Kasargod